

**SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL**  
**CHARTER SCHOOL Board of Directors Meeting Minutes**  
Thursday, December 12, 2024

The meeting was held in person at 1560 Berger Drive, San Jose, CA 95126, 1st floor Conference Room, and also virtually via Zoom.

**CALL TO ORDER:** Time: 7:34 am

**ROLL CALL:** Board Members: A=Absent; P=Present in person; V=Present virtually

V	Liz Hunt (President)	
P	Deryk Clark (Vice President)	
P	Hamid Saadat (Secretary)	

**Staff:** Dorsey Moore, Kim Nguyen, John Phung, Andrea Maes, Linda Le, Jasmine Fuentes

*As per the rules outlined by AB 2449, Liz attended the meeting virtually using Zoom, having good cause circumstances that prevented her from meeting in person.*


- I. **FOR APPROVAL:** The Board acknowledged that Liz is joining virtually because she is on business travel.
- II. **FOR APPROVAL: AGENDA** – On a motion made by Deryk and seconded by Hamid, the Board voted to approve the agenda. Vote: Aye – Liz, Hamid, Deryk
- III. **PUBLIC COMMENT** – There were no comments on any items not on the agenda.
- IV. **FOR APPROVAL: CONSENT AGENDA** -
  - On a motion made by Deryk and seconded by Hamid, the Board voted to approve the October 10, 2024 Charter School Board regular meeting minutes and the November 7, 2024 Charter School Board regular meeting minutes. Vote: Aye – Liz, Hamid, Deryk
- V. **PUBLIC COMMENT** – There were no comments on any agenda items.
- VI. **REVIEW & APPROVAL:**
  - Liz recognized the Finance Office staff for their excellent work on the audit which again this year had NO findings. The audit committee worked with the auditor to do a thorough review of the audit. There were no further discussions or comments.
    - On a motion made by Deryk and seconded by Hamid, the Board voted to approve the Charter School Financial Audit (FY23-24). Vote: Aye – Liz, Hamid, Deryk
  - Kim presented the adjusted Charter School First Interim Budget (FY 24-25). She said personnel expenses were adjusted to reflect the current level of staffing. She pointed out that the Equity Multiplier funds were recognized last fiscal year and therefore do not show in the first interim revenue. Andrea pointed out that the increase in contract services is due to the shift in special education staffing now being staffed by contractors, a system that is working well.
    - On a motion made by Hamid and seconded by Deryk, the Board voted to approve the Charter School First Interim Budget (FY 24-25). Vote: Aye – Liz, Deryk, Hamid
  - John presented the School Accountability Report Card (SARC) for 2024-25 School Year, explaining the purpose of the report, which captures the full picture of our school through demographics and statistics. John explained that the only state testing we do are the CAASPP Science test and the ELPAC test for English language learners.
    - On a motion made by Hamid and seconded by Deryk, the Board voted to approve the SARC for the 2024-25 School Year. Vote: Aye – Liz, Hamid, Deryk
- VII. **DISCUSSION:**
  - Andrea gave an update on the Charter Petition Renewal process. She reminded people that the public hearing will be held on Tuesday, December 17 at 6:00 pm. She reported that she and Dorsey also met with the District about the material revision that will be required to update the charter with adjusted graduation requirements and new governance structure. The public hearing for the material revision will be held on March 6 and the decision meeting will be on March 20. In order to support this timeline we will be adding a regular meeting of the Charter School Board in February.

**VIII. Next Charter School Board Meeting** - Thursday, February 6, 2025 at 7:30-8:00 am

**ADJOURNMENT:** Time: 8:01 am

Approved by the SJCCCS Board of Directors on February 6, 2025

Respectfully submitted by

A handwritten signature in black ink that reads "Hamid Saadat". The signature is written in a cursive style with a large, sweeping initial "H" and a distinct dot over the "i".

Hamid Saadat, SJCCCS Board Secretary